

**NIAGARA TRANSIT COMMISSION
MEETING AGENDA**

NTC 1-2023

Tuesday, February 28, 2023

3:00 p.m.

Council Chamber

Niagara Region Headquarters, Campbell West

1815 Sir Isaac Brock Way, Thorold, ON

	Pages
1. <u>CALL TO ORDER</u>	
2. <u>LAND ACKNOWLEDGEMENT STATEMENT</u>	
3. <u>ADOPTION OF AGENDA</u>	
4. <u>DISCLOSURES OF PECUNIARY INTEREST</u>	
5. <u>SELECTION OF BOARD CHAIR AND VICE CHAIR</u>	
5.1 <u>Call for Nominations for Board Chair</u>	
5.2 <u>Voting for Board Chair</u>	
5.3 <u>Call for Nominations for Board Vice Chair</u>	
5.4 <u>Voting for Board Vice Chair</u>	
6. <u>ADOPTION OF MINUTES</u>	
6.1 <u>Niagara Transit Commission Minutes NTC 8-2022</u>	1 - 6
Tuesday, November 8, 2022	
7. <u>ITEMS FOR CONSIDERATION</u>	
7.1 <u>NTC-C 1-2023</u>	7
Niagara Transit Commission Proposed Meeting Schedule	

8. CONSENT ITEMS FOR INFORMATION

9. OTHER BUSINESS

10. NEXT MEETING

The next meeting date is to be determined.

11. ADJOURNMENT

If you require any accommodations for a disability in order to attend or participate in meetings or events, please contact the Accessibility Advisor at 905-980-6000 ext. 3252 (office), 289-929-8376 (cellphone) or accessibility@niagararegion.ca (email).

**NIAGARA TRANSIT COMMISSION
MINUTES**

NTC 8-2022

Tuesday, November 8, 2022

Council Chamber\Video Conference

Niagara Region Headquarters, Campbell West

1815 Sir Isaac Brock Way, Thorold, ON

Board Members: N. Arsenault (Niagara-on-the-Lake), D. Cridland (Wainfleet), W. Fertich (Vice Chair) (Grimsby), B. Greenwood (Niagara Falls), G. Miller (St. Catharines) (via Video Conference), W. Olson (Pelham), J.D. Pachereva (Lincoln), W. Redekop (Fort Erie), W. Reilly (West Lincoln) (via Video Conference), W. Sendzik (Chair) (St. Catharines) (via Video Conference), M. Siscoe (St. Catharines), L. Van Vliet (Welland), T. Whalen (Thorold) (via Video Conference)

Ex-officio(Non-Voting) Members: J. Bradley (Regional Chair)

Absent/Regrets: C. Dabrowski (Niagara Falls), A. Desmarais (Port Colborne);
Ex-officio Member: R. Tripp (Chief Administrative Officer, Niagara Region)

Staff: H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer, M. Greenfield, Program Financial Specialist, J. Hagar, Human Resources Consultant, Transit, T. Harrison, Commissioner\Treasurer, Corporate Services, F. Meffe, Director, Human Resources, A.-M. Norio, Regional Clerk, J. Spratt, Administrative Assistant to the Regional Clerk, C. Stout, General Manager, Niagara Region Transit, H. Talbot, Financial & Special Projects Consultant (via Video Conference), B. Zvaniga, Commissioner, Public Works

1. CALL TO ORDER

Board Vice Chair Fertich called the meeting to order at 3:00 p.m.

2. LAND ACKNOWLEDGEMENT STATEMENT

Member Siscoe provided the Land Acknowledgement Statement.

3. ADOPTION OF AGENDA

Moved by L. Van Vliet
Seconded by W. Olson

That Agenda NTC 8-2022, **BE ADOPTED.**

Carried

4. DISCLOSURES OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

5. ADOPTION OF MINUTES

Moved by B. Greenwood
Seconded by M. Siscoe

That the following minutes of the Niagara Transit Commission **BE ADOPTED:**

Open Session Minutes NTC 4-2022, Tuesday, September 6, 2022 (Regular Meeting)

Open and Closed Session Minutes NTC 5-2022, Tuesday, September 13, 2022 (Special Meeting)

Open and Closed Session Minutes NTC 6-2022, Tuesday, September 27, 2022 (Special Meeting)

Open Session Minutes NTC 7-2022, Tuesday, November 1, 2022 (Special Meeting)

Carried

6. PRESENTATIONS

There were no presentations.

7. DELEGATIONS

There were no delegations.

8. ITEMS FOR CONSIDERATION

8.1 NTC 21-2022

Delegation of Authority to Staff

Moved by J.D. Pachereva
Seconded by N. Arsenault

That Report NTC 21-2022, dated November 8, 2022, respecting Delegation of Authority to Staff, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the Niagara Transit Commission (NTC) Board **APPROVE** the delegation of authority to NTC Staff as identified in Appendix 1 of Report NTC 21-2022, for purchase, document execution and payment release authority, for the acquisition of good and services on behalf of NTC, pursuant to the Region's Procurement By-law No. 02-2016, as amended;
2. That a copy of this report as approved **BE PROVIDED** to The Regional Municipality of Niagara to facilitate advancing the necessary amendment to the Region's Procurement By-law No. 02-2016, as amended, to reflect the approved delegation of authority to NTC staff as identified in Appendix 1 of Report NTC 21-2022; and
3. That the General Manager **BE AUTHORIZED** to execute routine operational documents on behalf of the NTC necessary in order to obtain and maintain the required certifications and licensing approvals legally required to own, operate and maintain a municipal transit fleet, including but not limited to Commercial Vehicle Operator's Registration certificates, and provided that any related fees or expenses are within the approved budget.

Carried

8.3 NTC 23-2022

Consideration and Approval of OMERS By-Law

Moved by W. Olson

Seconded by M. Siscoe

That Report NTC 23-2022, dated November 8, 2022, respecting Consideration and Approval of OMERS By-law, **BE RECEIVED** and the following recommendation **BE APPROVED**:

1. That the draft Niagara Transit Commission OMERS By-law attached as Appendix 1 of Report NTC 23-2022 **BE APPROVED**.

Carried

8.2 NTC 22-2022

Niagara Transit Commission Public Advisory Committee Terms of Reference

Moved by D. Cridland

Seconded by W. Redekop

That Report NTC 22-2022, dated November 8, 2022, respecting Niagara Transit Commission Public Advisory Committee Terms of Reference, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the terms of reference for the Niagara Transit Commission Public Advisory Committee attached as Appendix 1 to Report NTC 22-2022, **BE APPROVED**; and
2. That the Regional Clerk's Office **BE DIRECTED** to advertise for interested parties to serve on the Niagara Transit Commission Public Advisory Committee at the appropriate time.

Carried

9. CONSENT ITEMS FOR INFORMATION

9.1 NTC-C 4-2022

Enactment of By-law Regulating the Use of the Niagara Transit Commission System

Moved by T. Whalen
Seconded by W. Reilly

That Correspondence Item NTC-C 4-2022, dated November 8, 2022, respecting Enactment of By-law Regulating the Use of the Niagara Transit Commission System, **BE RECEIVED** for information.

Carried

9.2 NTC-C 5-2022

Niagara Transit Commission - Special Levy

Moved by M. Siscoe
Seconded by J.D. Pachereva

That Correspondence Item NTC-C 5-2022, dated November 8, 2022, respecting Niagara Transit Commission - Special Levy, **BE RECEIVED** for information.

Carried

10. OTHER BUSINESS

10.1 Municipal Transfer Agreements

Bruce Zvaniga, Commissioner, Public Works, provided an update respecting the Municipal Transfer Agreements being undertaken by the Cities of Niagara Falls, St. Catharines and Welland, and highlighted that these agreements were integral to the transit system being able to be fully operational on January 1, 2023, as they deal with the transfer of vehicles, buildings and staff, etc. He noted that there were some concerns with respect to the agreement with the City of Welland and the payment of property taxes for transit facilities but was hopeful that the issues would be resolved to move forward with the agreements.

11. CLOSED SESSION

The Board did not resolve into closed session.

12. BUSINESS ARISING FROM CLOSED SESSION

The Board did not resolve into closed session.

13. BY-LAWS

Moved by W. Redekop
Seconded by N. Arsenault

That the following Bills **BE NOW READ** and **DO PASS**:

Bill NTC 2-2022

A by-law regulating the use of the Niagara Transit Commission Transit System

Bill NTC 3-2022

A by-law to authorize participation in the OMERS Primary Pension Plan and the Retirement Compensation Arrangement for the OMERS Primary Pension Plan as may be amended from time to time for employees of the Niagara Transit Commission

Carried

14. NEXT MEETING

The next meeting date is to be determined.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 3:23 p.m.

Wayne Fertich
Vice Chair, Niagara Transit
Commission

Ann-Marie Norio
Regional Clerk

MEMORANDUM

NTC-C 1-2023

**Subject: Niagara Transit Commission Board Proposed 2023 Meeting
Schedule**

Date: February 28, 2023

To: Niagara Transit Commission

From: Ann-Marie Norio, Regional Clerk

The following is a list of proposed dates that have been identified to hold meetings of the Niagara Transit Commission Board:

March 21

April 18

May 16

June 20

July 18

August 15

September 19

October 17

November 21

December 19

A resolution of the Board is required to approve the meeting dates. Suggested wording is as follows:

That the Niagara Transit Commission meetings **BE HELD** on Tuesdays at 3:00 p.m. on the following dates in 2023:

March 21, April 18, May 16, June 20, July 18, August 15, September 19, October 17, November 21 and December 19.

Respectfully submitted and signed by

Ann-Marie Norio
Regional Clerk